

# Video Review FAQ

## CONSENT:

### What must I do to get consent to record my interaction with a patient?

- » Please use the standardized Video Recording Consent Form [https://familymed-ubc.ca/residency\\_program\\_basics\\_administrative/for\\_residents/](https://familymed-ubc.ca/residency_program_basics_administrative/for_residents/) (this is on the “Intranet” so you will need to log in)
- » You must review the content of the form and **ensure that the patient appears to understand and signs the form.**
- » Note there are **2 places for the patient to sign**- before and after the recording.
- » With your Preceptors agreement, the office MOA may give the consent form in advance to the patient to read.
- » **You need a consent form for each recording!** Keep the form in the patient’s chart.

### Do I record myself with the patient?

- » **Yes you should do this!** All the better to catch unwanted body language.

### Should I record the physical examination?

- » **No, absolutely not!** The moment you complete the history, turn the camera off.

## VIDEO RECORDING SECURITY

### What am I responsible for with respect to security of the recording of my interaction with my patient?

- » While your recording is for educational purposes, **it is accorded the same security as an Electronic Medical Record.** You must understand the basics of this:
  - Two institutions, to which you are personally accountable, govern the use of electronic recording of patient interactions for educational purposes. Both of these institutions have policies that you would be advised to read:
    - **The College of Physicians and Surgeons of British Columbia.**  
<https://www.cpsbc.ca/files/pdf/PSG-Photographic-Video-Audio-Recording.pdf>
    - **The University of British Columbia, Faculty of Medicine.**  
Policy: <http://universitycounsel.ubc.ca/files/2013/06/policy104.pdf> and the following helpful Standards #2,3,5,7,8:  
<http://cio.ubc.ca/security-standards-home/information-security-policy-standards-and-resources>

### What technology is the best?

- » **Most secure:** VCR camera on an “in-house” recording system with tapes kept (when not in use) in a locked cupboard in a secure medical office.
- » Digital cameras with storage on a strongly password protected flash drive, with both drive and camera kept (when not in use) in a locked cupboard in a secure medical office. **An SD chip or similar is risky** as they cannot be password protected and are easily lost.
- » iPad with strong password protection, and no internet capacity, kept (when not in use) in a locked cupboard in a secure medical office.

### Why can I not simply use my smart phone to record?

- » Smart phone technology is geared to be “always” connected to internet through data packages or via wireless. It relies too much on human intervention to prevent inadvertent upload of confidential information. **To be careless with patient data is highly unprofessional, and breaches of this will be treated as such by the Family Practice Residency Program.**

### How soon should I erase the recording?

- » Do your best to have the recording reviewed with your preceptor or faculty as soon as possible. Erase the recording immediately afterwards. **Double check that it is erased.** Remember, for portable storage (USB flash drives, SD chips and similar), physical destruction is the most certain method of erasure.

