



MEMO

Date: April 23, 2020 (7:30pm)

To: Family Practice and Enhanced Skills Residents
Site Directors, Family Practice Postgrad
Portfolio Directors, Family Practice Postgrad
Administrators, Family Practice and Enhanced Skills

From: Mark MacKenzie, Director, Family Practice, Postgraduate Programs

Re: 2020 Waiver of Training in the COVID-19 Context

Dear Residents and Program Stakeholders,

The memo serves to clarify the guidelines for a waiver of training. In exceptional circumstances, when a resident has been on a leave, the CFPC may approve requests for a four 4 week waiver of training. This 4 week waiver has historically required endorsement from the Site Director as well as approval from the Program Director and the Postgraduate Associate Dean. This request would then be submitted by the FP PG Central Office for consideration to the CFPC Board of Examinations and Certification for final approval.

In the COVID-19 context, the only change to this process is that the CFPC will allow the FP PG Programs to provide the final approval for such requests and therefore do not need to be sent to the CFPC. Residents must meet the requirements as outlined by the CFPC:

- Academic progress has been satisfactory throughout the program– no formal remediation required
- No major professionalism breaches on record
- Has reasonably achieved the program's competency requirements and there are no fundamental concerns about the ability to provide safe and effective patient care

Residents wishing to request a 4 week waiver should discuss this with their Site Director who will evaluate eligibility. The Program Director will then approve on a case by case basis.

The CFPC ['2020 Pandemic Waiver'](#) of 4-12 weeks applies only to time missed as a result of the COVID-19 Outbreak.

Thank you,

Mark MacKenzie, MD, CCFP(EM)
Program Director, Postgraduate Programs