

GRADUATING UBC FAMILY MEDICINE RESIDENTS SEEKING LICENSURE IN BC – 2018

All applications for graduating residents must be completed through the online Application for Medical Registration in Canada (AMRC) system, facilitated through the MCC's physiciansapply.ca portal.

To apply, residents should log into (or create) their account at <http://physiciansapply.ca/services/application-for-medical-registration/> no more than 3 months prior to the completion date of their program.

Residents must closely follow the instructions provided by physiciansapply.ca. Any technical questions or support regarding completion of the application form must be directed to physiciansapply.ca through their physiciansapply.ca account or the [Contact Us page](#) on their website.

Residents must complete the online application in its entirety. If it is incomplete, they will be required to complete a new application and submit the application fee again. **Residents must ensure that all questions are answered completely prior to submission. Any fees paid for incomplete applications for medical registration in Canada ("AMRC"), or applications with errors, will not be refunded.** Once the College is in receipt of their online application, residents will be contacted by a file manager to advise of the additional documentation required. Please note the average processing time for an application is six weeks from the date an online application is received.

All residents must provide complete information regarding their current postgraduate training program, including a future completion date. **Any applicant that does not indicate an end date for postgraduate training within 3 months will incur additional fees and will be required to reapply. Fees paid for the initial application will not be refunded or applied to the new application.**

Residents must apply online prior **May 7, 2018** to expect a licensure effective date of July 1. All application requirements, excluding the residency program completion letter and the LMCC and CCFP results, must be received by **June 15, 2018** to expect a licensure effective date of July 1.

If all documentation is not received by the College by June 15, 2018, a license effective date of July 1, 2018 cannot be guaranteed.

If a Certificate of Professional Conduct (CPC) is required for practice in British Columbia, please note that the College can only issue CPCs on July 6, 2018 onward. Residents will need to advise the health authority of this as it may impact their start date, depending on what the health authority needs. **Given this, if a resident requires a CPC from the College to practice it is not possible for them to commence independent practice before July 6, 2018.** The College will not provide verbal confirmation of registration and licensure to health authorities.

IMPORTANT NOTES FOR APPLICANTS

- Applicants must provide current residency information in their application, including a future end date within 3 months of applying.
- Must apply before **May 7, 2018** to expect licensure for July 1.

- Must complete all required registration steps by **June 15, 2018** to expect licensure for July 1.
- **If practicing in a BC hospital that requires a CPC for credentialing, allow until at least July 6** to commence practice – CPCs will not be issued in advance.